

Board of Trustees
Meeting Minutes
September 23, 2022
Meeting conducted via Zoom

Members Present:

Erin Albright
Kemba Hendrix
Terri Sallay
Pamela Taylor
Jennifer Ubiera
Sterling Ward

Admin Present:

Tracy White, *Chief Executive Officer*
Charlotte Spann, *Executive Director of Schools*
Will Henderson, *Executive Director of Operations*
Monya Bundy, *Executive Operations Coordinator*

Opening

Ms. Albright called the meeting to order at 6:08pm.

Approval of Board Meeting Minutes

Ms. Albright asked for a motion to approve the August 2022 meeting minutes. Mr. Ward moved to approve the minutes, and Ms. Hendrix seconded the motion. The motion was then approved unanimously.

CEO's Report

Dr. White provided the following highlights:

5th grade expansion update

PCSB approved and adopted Paul's adjusted enrollment schedule, and we are now allowed to serve all grades noted in our charter. The expansion was announced to the Paul community last week and will be announced formally to the public after the October enrollment count. Planning for this expansion will be managed internally, in lieu of hiring an external consultant.

Enrollment

We currently have 711 scholars enrolled across all schools. Though we are not at the projected 735 enrollment, we will not experience that impact in a budgetary sense. We are no longer in need to build out a sustainable model and increase enrollment vigorously, so we are able to successfully focus on serving the scholars who are already present and meet the unique learning needs of our IEP and EL scholars, who make up more than half of Paul's population. Additionally, since the 5th grade class will not have a major impact on

comfortable classroom size/ capacity, it gives us flexibility and allows us to grow our waiting list.

Virtual Fridays

Each Friday begins with a town hall and community meeting, which sets the tone for the day and subsequently impacts instruction. This is followed by small group rotations, which have had a strong start (to include PSAT, AP, and SAT prep), and then learning recovery work. Asynchronous learning time is then used to closely monitoring attendance and checking in with students who need additional support. We are reviewing attendance and recovery data regularly and adjusting implementation as needed.

Treasurer's Report

We are starting SY 22-23 in a strong cash position, as we have 166 days of cash on hand (126 days above the required number and 106 days above the recommended number). We have historically budgeted with negative net income due to initiatives over the last few years with our internal turnaround as we strategically invested into our program. However, SY22-23 is the first year in over 6 years where we are budgeting with a positive net income.

Board Goals 2022-2023

Ms. Albright followed up the August review of the work plan to confirm the goals of the Board, which include monitoring the current Virtual Friday model and 5th Grade Expansion to launch in SY23-24. Additionally, board policy revisions will be underway once reviewed in appropriate committees.

New Business

Dr. White encouraged board members to review the embargoed data connected to the BOLD Award the Middle School was awarded and invited members to attend the October ceremony.

Ms. Albright reminded all board members to complete a Conflict of Interest form disclosing connections to any vendor Paul contracts for over \$5,000.00.

Closing

There being no further business to address, Ms. Albright adjourned the meeting at 6:58pm and entered an Executive Session.