

Board of Trustees
Meeting Minutes
November 29, 2022
High School Media Center

Members Present (in person):

Erin Albright
Kemba Hendrix
Christina Jones
Schuyler Malachi
Jeff Nellhaus
Terri Sallay
Jennifer Ubiera
Sterling Ward
Brittany Wood

Members Present (via Zoom):

Roxana Mondragon- Motta
Pamela Taylor
Shamera Wilkins
Tonya Winston

Admin Present:

Tracy White, *Chief Executive Officer*
Charlotte Spann, *Executive Director of Schools*
Will Henderson, *Executive Director of Operations*
Monya Bundy, *Executive Operations Coordinator*

Opening

Ms. Albright called the meeting to order at 6:15pm.

Term Renewal

Ms. Albright nominated Ms. Hendrix for a second 3-year term. Ms. Jones seconded the motion. The motion was approved unanimously.

Approval of Board Meeting Minutes

Ms. Albright asked for a motion to approve the October 2022 meeting minutes. Mr. Ward moved to approve the minutes, and Mr. Nellhaus seconded the motion. The motion was approved unanimously.

CEO's Report

Dr. White provided the following highlights:

Virtual Fridays

As Paul continues to work towards closing the achievement deficiencies from the pandemic and teach virtual engagement and access to content as it aligns to college and career readiness, the first round of Virtual Friday fidelity walks were completed to assess the quality of instruction and engagement, even during asynchronous learning time with individualized content. There is continuous work around enforcing virtual attendance (being visible on screen for the duration of each class, per OSSE's standards). Some students have shifted to in person learning pods, but still receive virtual instruction if they fail to log in/ report to class, remain visible during class, or if they have repeated internet access problems. Paul plans to create a criteria policy to note what is required for students to return to at home/ fully virtual learning.

PARCC Expectations

Board Members were led through a PARCC Activity for 6th Grade Math to emphasize how teachers must approach preparing students for similar test questions. Overall, there needs to be a shift in mindset about the format of the questions (for those who struggle with math problems that require a written explanation) and how to address growth mindset to support different approaches to questions. Teachers may need to edit unit planning and ultimately spend days unpacking the complexity of certain PARCC questions and ensure students are able to both solve the problem and articulate how they arrived at their answers. The overarching goal is to refine student thinking enough that they are able to apply procedural mathematical knowledge to real world situations and skills.

Treasurer's Report

Though enrollment landed lower than projected, the higher number of SpEd/ EL students was higher than expected lessened the impact of the shortfall. Virtual Friday implications were addressed before the budget was finalized, and the primary projections that have been off target have been food related, as we overspent on student meals at the beginning of the school year. There was no need to adjust staffing due to falling short in enrollment, and we remain in a strong cash position as we exceed coverage ratios for this year.

New Business

A brief discussion ensued regarding parent involvement and representation on a school-based level and how it differs from a governance standpoint. Dr. White emphasized the role of the personal experience and expertise of parent trustees and encouraged participation of the School Performance Committee where behavior, discipline, academics, attendance, and daily routines are reviewed monthly.

Closing

The next board meeting will be held in person on January 24, 2023. There being no further business to address, Ms. Albright adjourned the meeting at 7:35pm.