



**Board of Trustees
Meeting Minutes
April 25, 2023 (via Zoom)**

Members Present:

Erin Albright
Christina Jones
Schuyler Malachi
Jeff Nellhaus
Pamela Taylor
Jennifer Ubiera
Sterling Ward
Shamera Wilkins
Tonya Winston

Admin Present:

Tracy White, *Chief Executive Officer*
Charlotte Spann, *Executive Director of Schools*
Monya Bundy, *Executive Operations Coordinator*

Opening

Ms. Albright called the meeting to order at 6:03pm.

Approval of Board Meeting Minutes

Ms. Albright requested a motion to approve the March 2023 meeting minutes. Mr. Nellhaus moved to approve the minutes, and Dr. Malachi seconded the motion. The motion was approved unanimously.

CEO's Report

We have completed the third round of strategic plan monitoring, in the form of priority level report outs. The data that requires the most attention at this time is connected to attendance and chronic absenteeism. Although Paul is pacing above the citywide in seat attendance average, we are still aiming to reach pre-pandemic numbers. The absenteeism data is not directly related to the early release on Virtual Fridays, as it is comparable to that of the 1:30pm dismissal on Thursdays from previous years.

Our Virtual Amendment application process is underway, and we will continue to update PCSB with schedule and programmatic shifts, and student achievement data to support our efforts to reinvent schools creatively and with flexibility. We will submit the next addendum when MAP scores are released, and we will receive notice from PCSB in July.

Enrollment incentives are being implemented and monitored until our target numbers are met. Through Saturday enrollment events, social media, 8th grade shadow days and



personal phone calls (specifically with especially with rising 5th grade families), we aim to be 50% fully enrolled by May 1st.

Treasurer's Report

There has not been substantial change from the last finance report. However, we are ending the year with \$33K less cash due to healthcare insurance shifts. The draft presentation of the FY24 budget has been postponed to May due to the WTU negotiation and decisions pending regarding charter school funding. Finally, we are applying for a Charter School Program expansion grant worth \$375K to support the 5th grade addition in SY23-24.

New Business

Ms. Spann notified the Board of a Non- Public Placement student who is slated to graduate in June but requires a waiver for a Global Citizenship Seminar course he did not take since he has been off campus for the entirety of his high school career. Ms. Taylor moved to approve the waiver, and Dr. Malachi seconded the motion. The motion was approved unanimously.

Closing

Our next board meeting will be held on May 23, 2023, which will include the FY24 budget proposal. The budget vote will occur during the meeting portion of the in-person Annual Retreat, scheduled for June 13, 2023. There being no further business to address, Ms. Albright adjourned the meeting at 6:42pm and entered an Executive Session.